



# CALENDAR

## 2022 - 23



**CHARAMPA MAHAVIDYALYA**  
**CHARAMPA, BHADRAK**  
ACCREDITED BY NAAC



# CALENDAR

**CHARAMPA MAHAVIDYALAYA**

**CHARAMPA, BHADRAK, ODISHA**

**2022-2023**



*Printed and published under the authority of*

**Mr. Braja Kishore Bal**

**M.Sc (Botany)**

**Principal**

**Editor**

**Mr. Hemanta Kumar Nayak**

**Dr. Sukanti Mohapatra**

**Website**

**[www.charampacollege.com](http://www.charampacollege.com)**



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### **DECLARATION**

The informations given in the  
Calendar are subject to revision  
from time to time  
and in case of any dispute,  
the decision of the  
Principal is final.

- Editors



## VISION

A temple of learning whose motto is the dissemination of knowledge for awakening and ever widening of the frontiers of human consciousness to evolve human resources for all-round development of a dynamic social order. Like a lighthouse with its ever burning torch of knowledge, it can guide the rural youth in proper paths to arrive at their life's goal. As a center of Higher Education, it is committed to eradicate age-old superstition, taboos and prejudices, giving way to scientific rationalism, liberal humanism and compassionate universal brotherhood.

## MISSION

- To set up a temple of learning in a rural and agrarian background to spread higher education.
- To create scope for higher education at a low cost for children of rural people who are socially, economically and intellectually backward.
- To materialize the dream of imparting co-education to the rural boys and girls, to bring up futuristic citizens of our country.
- To enlighten the young minds like a burning torch can drive away ignorance and superstition, with rational outlook and scientific temper.
- To impart proper training to the young minds to enable them to think freely, to think new things and to make beautiful things for the upliftment of our society.
- To encourage and promote the quality of proper leadership keeping in view with the challenges of time and social responsibilities in the national perspective.



**CHARAMPA MAHAVIDYALAYA, BHADRAK**  
**ESTD : 1.9.1979**  
**INCUMBENCY CHART**

<b>Name</b>	<b>Joined on</b>
Mr. Sudhansu Sekhar Ray (Oriya)	03.08.1979
Mr. Padmanav Moharana, I/C (Philosophy)	16.05.1986
Mr. Janaki Ballav Mohanty (Oriya & English)	29.12.1986
Mr. Gokul Kishore Mohanty, I/C (Pol.Sc.)	31.03.1987
Mr. Nrusingha Charan Nanda (History)	01.10.1989
Mr. Kamala Kanta Parhi (Physics)	01.11.1993
Mr. Birendra Kumar Das, I/C (Oriya)	07.10.1998
Dr. Raghunath Panigrahi (Physics)	29.01.1999
Mr. Nityananda Nayak, I/C (Pol.Sc.)	01.08.2005
Mrs. Sailabala Bal (Philosophy)	01.07.2007
Mr. Bipin Bihari Kar, I/C (Pol.Sc.)	01.03.2011
Mr. Ramesh Chandra Parida (Physics)	21.07.2011
Mr. Bipin Bihari Kar (Pol.Sc.)	01.11.2013
Mr. Souresh Ch. Mohanty (M.Com, LLB)	01.07.2016
Mr. Braja Kishore Bal (M.Sc., M.Phil (Bot.))	01.04.2019

**GOVERNING BODY**

**Mr. Santanu Kumar Mohanty, OAS**

Additional District Magistrate, Bhadrak

**President Governing Body**

Charampa Mahavidyalaya

**Mr. Braja Kishore Bal**

Principal-Cum-Secretary  
 Charampa Mahavidyalaya



## **STAFF LIST (Department wise)**

(Not strictly according to seniority)

### **PRINCIPAL:**

Sri Braja Kishore Bal (M. Sc, M.Phil) - 8917683061

### **DEPARTMENT OF ENGLISH**

<b>Name of the Professors :</b>	<b>Mobile Nos.</b>
1. Mr. Pitambar Nayak, M.A., Reader	7848058355
2. Dr. Sukanti Mohapatra, M.A., M.Phil, B.Ed. Ph.D, Lecturer	9438672654
3. Mr. Siddhant Lal, M.A., Lecturer	9776381572

### **DEPARTMENT OF ODIA**

1. Dr. Ramesh Chandra Das, M.A., Ph.D, Reader	9348607610
2. Miss. Gitanjali Nayak, M.A., Guest Lecturer	9861409303
2. Mr. Harihar Gahan, M.A., Guest Lecturer	8917484075

### **DEPARTMENT OF ECONOMICS**

1. Mr. Suvrat Das, M.A., Lecturer	7377719036
2. Mrs. Hiranmayee Panda, M.A., Guest Lecturer	8093376605

### **DEPARTMENT OF EDUCATION**

1. Mrs. Minati Pradhan, M.A., B.Ed., Lecturer	9040616392
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### **DEPARTMENT OF HISTORY**

1. Mr. Hemanta Ku. Nayak, M.A., M.Phil, Reader	7008872066
2. Dr. Amar Kumar Das, M.A., L.L.B, Ph.D., Reader	9437376922

### **DEPARTMENT OF PHILOSOPHY**

1. Mr. Lituna Rana, M.A., NET. B.Ed., Lecturer	8917429723
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**DEPARTMENT OF POL. SCIENCE**

Name of the Professors :	Mobile Nos.
1. Mrs. Sanjukta Bose, M.A., Reader	8917323050
2. Mr. Manoj Kumar Mohalik, M.A., M.Phil, NET(JRF), Lecturer	8260930714

**DEPARTMENT OF PSYCHOLOGY**

1. Mrs. Kalpana Lenka, M.A., Reader	8917679265
2. Mr. Sidhartha Subhankar Dhal, M.A., M.Phil, NET, Lecturer	9315194092
3. Mr. Krushna Chandra Das, Psychology Lab Attendant	8260816079

**DEPARTMENT OF SOCIOLOGY**

1. Dr. Firdosh Hussain, M.A., M. Phill, Ph.D., Lecturer	9337139277
2. Mr. Biswaranjan Jena, M.A., NET (JRF), Lecturer	9337606885

**DEPARTMENT OF URDU**

1. Mrs. Saida Begum, M.A., B.Ed., Lecturer	9178605809
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**DEPARTMENT OF PHYSICS**

1. Miss Brundabati Barik, M.Sc., Guest Lecturer	7008872066
2. Mr. Khirasindhu Das Mohapatra, Lab. Attendant	9853132954

**DEPARTMENT OF CHEMISTRY**

1. Dr. Srinibash Barik, M.Sc., M.Ed, Ph.D, Lecturer	8093282484
2. Dr. Pradipta Kumar, M.Sc., Ph.D, Lecturer	7873977166
3. Mr. Fanindra Bhusan Ray, B.Sc, B.Ed, Demonstrator	8763352218
4. Mrs. Chapala Panigrahi, B.Sc, Demonstrator	7894057722
5. Mr. Pradeep Mallik, I.A., Store Keeper	7873927507
6. Mr. Ramesh Ch. Barik, I.A., Lab. Attendant	



**DEPARTMENT OF MATHEMATICS**

Name of the Professors :	Mobile Nos.
1. Mr. Jayanta Kumar Parida, M.Sc., Reader	9438317155
2. Mrs. Jyotshna Rani Sahoo, M.Sc., Guest Lecturer	7894514647

**DEPARTMENT OF BOTANY**

1. Dr. Pramoth Kumar Pani, M.Sc., Ph.D, Reader	9861476997
2. Mr. Goura Chandra Samal, M.Sc., Lecturer	7751952997
3. Mr. Saroj Kumar Sahani, Lab. Attendant	

**DEPARTMENT OF ZOOLOGY**

1. Mr. Sunil Kumar Panda, M.Sc., B.Ed., NET, D.Farma, Lecturer	8480922327
2. Rasmirekha Swain, M.A., B.Sc., B.Ed., Guest Lecturer	6370716803
3. Mr. Pratap Kumar Parhi, B.Sc., B.Ed., Demonstrator	9178128083
4. Mr. Narayan Chandra Puhan, B.Sc, B.Ed	9348296485
5. Mr. Laxmi Kanta Bhanja	9040409799
6. Mr. Hemanta Kumar Choudhury	9438635980

**DEPARTMENT OF COMMERCE**

1. Mr. Pabir Kumar Mohapatra, M.Com., M.Phil, MBA, Inter CMA, UGC NET, Lecturer	9437151202
2. Mr. Gobinda Chandra Malik, M.Com., M.Phil, NET, Lecturer	9337899352

**DEPARTMENT OF INFORMATION TECHNOLOGY**

1. Mr. Biswajit Sahoo, MCA, LLB, Lecturer	9437178616
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**+2 VOCATIONAL**

1. Mr. Pravat Mihir Jena, B.Tech. (Electrical Engg.), Lecturer	9437654148
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**LIBRARY**

Name of the College Staff :	Mobile Nos.
1. Mr. Ratnakar Pal, B.A., B. Lib, Librarian	9938406853
2. Mr. Prafulla Kumar Roul, Library Attendant	7008962070

**OFFICE STAFF**

1. Mrs. Annapurna Senapati, B.A., Head Clerk	9658506914
2. Mr. Bhagban Barik, Peon	9861376495

**ACCOUNTS SECTION**

1. Mr. Udhab Charan Sahu, M.A., Cashier	9437514823
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**COLLECTION SECTION**

1. Mr. Hrushikesh Nayak, B.A., Jr. Clerk	9938382690
2. Mr. Kartika Chandra Mandal	

**SCHOLARSHIP SECTION AND +3 SAMS**

1. Mr. Subhendra Chandra Mohanty, M.A., Accountant	9438320778
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**+2 SAMS**

1. Mr. Pramod Kumar Das, B.A., Jr. Clerk	7205682123
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**DESPATCH SECTION**

1. Mr. Krushna Chandra Samal, B.A.	9777948757
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**DEO (+2 SAMS)**

1. Mrs. Debasmita Mohanty, B.A., PGDCA	7978408070
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**DEO (+3 SAMS)**

1. Mr. Premananda Behera, Diploma (Elect. Eng.)	9937779875
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**STAFF COMMON ROOM**

1. Mr. Nabaghana Ghadai, Peon	
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**COMMERCE BLOCK**

1. Mr. Abhimanyu Nayak, Peon	8114627367
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**WATCH MAN**

1. Mr. Upendra Prasad Jena
2. Bhagirathi Pal

**COMPUTER HUB**

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|-------------------------------|------------|
| 1. Mr. Bhajana Bindhani, B.A. | 7008557782 |
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**PET**

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| 1. Mr. Alok Ranjan Senapati | 9238533378 |
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**GIRLS' COMMON ROOM**

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|-------------------------|------------|
| 1. Mrs. Aratilata Nayak | 9937702232 |
|-------------------------|------------|

**SWEEPER**

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|--------------------------|------------|
| 1. Mrs. Padmabati Khatua | 8598883532 |
|--------------------------|------------|

**CYCLE STAND**

- |                            |            |
|----------------------------|------------|
| 1. Mr. Purna Chandra Nayak | 7069832566 |
|----------------------------|------------|

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## CO-CURRICULAR ASSIGNMENTS FOR THE ACADEMIC SESSION, 2022 - 2023

01.	Secretary Staff Council	Dr. Ramesh Chandra Das Reader(ss) in Odia
02.	Bursar Administrative	Mr. P. Nayak Reader(ss) in English
03.	Bursar Accounts	Mr. J. K. Parida Reader (ss) in Mathematics
04.	Bill Bursar (GPF, EPF, NPS, ESI, etc)	Mr. P.K. Mohaptra Lect. in Commerce
05.	Bursar Academic	Dr. P. Kumar Lect. in Chemistry Mr. P. K. Mohapatra Lect. in Commerce
06.	College Budget Committee	Mr. B. K. Bal Principal Mr. P. Nayak Reader in English Mr. J. k. Parida Reader (ss) in Math Mr P. K. Mohapatra Lect. in Comm.
07.	Bursar Students' Affair, CLC/TC/Conduct etc.	Mrs. S. Bose Reader (ss) in Pol. Science Dr. A. K. Das Reader (ss) in History Dr. S. Barik Lect. in Chemistry
08.	Prof. in Charge Students' Union & cultural Association	Mr. P. Nayak (Advisor) Reader (SS ) in English Dr. R.C Das (Associate) Reader (ss) in Odia Mr. P.K. Mohapatra (Associate) Lect. in Commerce
09.	SAMS +2 Stream	Dr. P. Kumar, (Coordinator) Lect. in Chemistry Mr. S. Das (Associate) Lect. in Economics



## CO-CURRICULAR ASSIGNMENTS FOR THE ACADEMIC SESSION, 2022 - 2023

10.	SAMS +3 Stream	Dr. P.K. Pani, (Coordinator) Reader (ss) in Botany Mr. F. B. Ray(Associate) Demo. in Chemistry Mr. N. C. Puhan(Associate) Demo. in Zoology
11.	Prof. in Charge Exams(AHSE )	Dr. R.C. Das, (Coordinator) Reader (ss) in Odia Mrs. Sanjukta Bose (Associate) Reader (ss) in Pol. Science Mr. N.C. Puhan (Associate) Demo. in Zoology
12.	Prof. in Charge Exams (University)	Mr. H.K. Nayak,(Coordinator) Reader (ss) in History Dr. A.K. Das, (Associate) Reader (ss) in History Mr. F.B. Ray, (Associate) Demo. in Chemistry
13.	College Magazine	Dr. R. C. Das (Editor) Reader(ss) in Odia Dr. Sukanti Mohapatra (Associate) Lecturer in English
14.	Discipline Committee	Mr. P. Nayak Reader (SS) in English Dr. R.C. Das Reader(ss) in Odia Mrs. Sanjukta Bose Reader(ss) in Pol. science Mrs. K. Lenka Reader(ss) in Psychology
15.	Purchase & Repairing Committee (Users Deptt.)	Mrs. K. Lenka Reader(ss) in Psychology Mr. Srinibash Barik Lect. in Chemistry Mr. Biswaranjan Jena Lect. In Sociology



## CO-CURRICULAR ASSIGNMENTS FOR THE ACADEMIC SESSION, 2022 - 2023

16.	Prof. in Charge College Calendar	Mr. H.K. Nayak Reader (ss) in History Dr. Sukanti Mohapatra Lect. in English
17.	Prof. in Charge UGC	Mr. P. Nayak Reader(ss) in English Mr. J. K. Parida Reader (ss) in Math. Mr. P.K. Mohapatra Lecturer in Commerce
18.	College Construction Committee	Mr. P. Nayak Reader in English Mr. Suvrat Das Lecturer in Economics Mr. M. K. Mohalik Lecturer in Pol. Science
19.	Internal Quality Assurance Cell ( IQAC) (Coordinator)	Mr. P. Nayak Reader(ss) in English Dr. P.K. Pani(Coordinator) Reader(ss) in Botany Mrs. S. Bose Reader(ss) in Pol. Science Mrs. K. Lenka Reader (ss) in Psychology Mr. J. K. Parida Reader (ss) in Math. Mr. Suvrat Das Lect. In Economics Dr. S. Barik Lect. In Chemistry Dr. F. Hossain Lect. In Sociology Mrs. S. Begum Lect. In Urdu Mr. P.K. Mohapatra (Coordinator) Lect. in Commerce



## CO-CURRICULAR ASSIGNMENTS FOR THE ACADEMIC SESSION, 2022 - 2023

20.	College Wall Magazine	Dr. R. C. Das (Editor) Reader(ss) in Odia Dr. S. Mohapatra (Associate) Lect. in English
21.	Harassment Cell	Mrs. S. Bose Reader (ss) in Pol. Science Mrs. K. Lenka Reader (ss) in Psychology Mrs. F. Hossain Lect. in Sociology Mrs. S. Begum Lect. in Urdu
22.	Anti Ragging Cell	Mr. P. Nayak Reader (SS) in English Mr. H. K. Nayak Reader (ss) in History Mrs. K. Lenka Reader (ss) in Psychology
23.	Vice President Athletic Club	Mrs. S. Bose (Vice President) Reader (ss) in Pol. Science Mr. B. Jena (Associate) Lect. in Sociology Mr. P. K. Mohapatra (Associate) Lect. in Commerce Dr. S. Mohapatra (Associate) Lect. in English Mr. M.K. Mohalik (Associate) Lect. in Pol. Science Mr. S. Das (Associate) Lect. in Economics Mr. Pravat Mihir Jena (Associate) Jr. Lecturer in E.D Mr. N.C. Pahan Demo. in Zoology
24.	Income Tax	Dr. P. Kumar Lect. in Chemistry



## CO-CURRICULAR ASSIGNMENTS FOR THE ACADEMIC SESSION, 2022 - 2023

25.	Vice President Drama	Dr. R.C. Das (Vice President) Reader (ss) in Odia Mrs. S. Bose (Associate) Reader (ss) in Pol. Science Mr. S. Das (Associate) Lect. in Economics
26.	Electricity & Electrical Installation	Mr. B. Sahoo Lect. in I.T Mr. M. K. Mohalik Lect. in Pol. Science
27.	Prof. in Charge of RTIA	Dr. P. K. Pani - PIO Reader in Botany
28.	College Garden	Mr. S. Das Lecturer in Economics Mr. N. C. Puan Demo in Zoology
29.	College Estate Properties	Mr. J. K. Parida Reader (ss) in Math.
30.	All types of Scholarships Stipend & awards for +2	Mr. Biswaranjan Jena Lect. in Sociology Mr. Pravat Mihir Jena Jr. Lect. in E.D (Vocational)
31.	All types of Scholarships Stipend & awards for +3	Dr. P.K. Pani Reader (ss) in Botany Dr. P. Kumar Lect. in Chemistry
32.	S. S. G	Dr. F. Hossain(Vice President) Lect. in Sociology Mrs. M. Pradhan(Associate) Lect. in Education
33.	D. S. A	Dr. A.K. Das (Vice-President) Reader in History Mr. P. K. Parhi Demo. in Biology - II



## CO-CURRICULAR ASSIGNMENTS FOR THE ACADEMIC SESSION, 2022 - 2023

34.	Library in Charge	Mr. P. Nayak (Vice-President) Reader (SS) in English Mrs. K. Lenka (Associate) Lect. Gr-A in Psychology Dr. S. Mohapatra (Associate) Lect. in English
35.	Boys Common Room & College Drinking Water	Mr. Suvrat Das Lect. in Economics
36.	Girl's Common Room	Dr. F. Hossain Lect. in Sociology Smt. S. Begum Lect. in Urdu
37.	Staff Common Room	Mr. B. Jena Lect. in Sociology
38.	All Competitions	Mrs. S. Bose Reader(ss) in Pol. Science Mrs. K. Lenka Reader(ss) in Psychology Mrs. F. Hossen Lect. in Sociology Smt. S. Begum Lect. in Urdu Dr. S. Mohapatra Lect. in English
39.	N. S. S. (Co-ordinator)	Dr. R. C. Das Reader(ss) in Odia Mrs. S. Bose Reader(ss) in Pol. Science Mr. M.K. Mohalik Lect. in Pol. Science
40.	Y. R. C.	Dr. S. Mohapatra (Co-ordinator) Lect. in English Mr. B. Jena(Associate) Lect. in Sociology
41.	N. C. C.	Mr. Prabir Kumar Mohapatra Lect. in Commerce



## CO-CURRICULAR ASSIGNMENTS FOR THE ACADEMIC SESSION, 2022 - 2023

42.	Bharat Scouts & Guide [ Rovers & Rangers]	Dr. A. K. Das Reader (ss) in History Dr. F. Hossain Lecturer in Sociology
43.	Inverter, Generator, Xerox, Computer, Internet, Telephone, Broad Band, Biometric, C.C.TV & Website	Mr. Pravat Mihir Jena Jr.Lecturer in E.D (Vocational) Mr. Biswajit Sahoo Lect. in I.T Mr. R.K. Pal Asst LIBRARIAN
44.	Time Table & Lesson Plan	Dr. P. Kumar Lect. in Chemistry
45.	Purchase Committee [Office Stationery]	Dr. S. Barik Lecturer in Chemistry Mr. M. K. Mohalik Lecturer in Pol. Science
46.	Academic Council	Principal-Cum-Secretary & All H.O.Ds
47.	A.I.S.H.E	Mr. P. Nayak Reader in English
48.	Self Defense (Girls only)	Mrs. S. Bose Reader(ss) in Pol. Science
49.	Computer Centre in Charge	Mr. B. Sahoo Lect. in I.T
50.	Language Laboratory in Charge	Dr. S. Mohapatra Lect. in English
51.	Juba Sanskar Programme	Dr. Sukanti Mohapatra Lect. in English Mr. Suvrat Das Lect. in Economics Mr. Manoj Mohalik Lect. in Pol. Science Mr. Biswajit Sahoo Lect. in I.T



## CO-CURRICULAR ASSIGNMENTS FOR THE ACADEMIC SESSION, 2022 - 2023

52.	Mo College Abhijan	Prof. P. Nayak (Coordinator) Reader in English Mrs. K. Lenka Reader in Psychology Dr. R.C. Das Reader in Odia
53.	FORM FILL UP & VERIFICATION	RESPECTIVE H.O.D & FACULTY MEMBERS
54.	Prof. in Charge/Principal in Charge Vocational Education.	Mr. H.K. Nayak Reader (ss) in History
55.	TABULATION (+2, Arts)	Mr. F. B. Ray Demo. in Chemistry Smt. C. Panigrahi Demo. in Chemistry
56.	TABULATION (+2, Science)	Mr. N. C. Puan Demo. in Zoology Mr. F. B Ray Demo. in Chemistry
57.	TABULATION (+2 Commerce)	Mr. P. K. Parhi Demo. in Biology – II

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## CHAPTER - III

# ADMISSION TO THE COLLEGE

Academic session of the College normally begins in June and ends in May every year. Admission starts soon after the publication of Board / Council / University Examination result and continues as per rule prescribed by the University / Council.

Aspirant student for +2 and +3 classes should follow e-admission process of SAMS.

A Common Prospectus including e-Admission related information is available in the higher education website [www.dheodisha.in](http://www.dheodisha.in) for reference.

### e-Admission

#### **(A) Components of SAMS:**

e-Admission consists of a centralized admission process through a common application form (CAF) with help of IT through a web based application software.

An applicant can apply up to 10 choices of college and streams through a single form and will be allotted a seat based on his/her choice and marks in the qualifying Exams taking reservation & weightage into account.

#### **(B) Introduction:**

Since Now SAMS e-Admission process is being followed in District Higher Secondary Schools and Degree College of our State.

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## **BACHELOR OF ARTS, SCIENCE AND COMMERCE COURSES UNDER CBCS (SEMESTER PATTERN)**

1. The Three Year Degree Course leading to the Bachelor's Degree in Arts / Science / Commerce of Fakir Mohan University shall be spread over a period of three academic years and it will have six semesters. Odd semester (i.e. 1st, 3rd & 5th) is from 1st June to 30th November and the examination shall be held normally in the month of November. Even semester (i.e. 2nd, 4th & 6th) is from 1st December to 31st May and the examination shall be held normally in the month of April/May. However, the Final Semester shall be conducted in April and it is desirable that the result shall be published within **30 days and not beyond 45 days from the date** of completion of the examination. A student would be required to complete the course within six academic years from the date of admission.

### **2. ELIGIBILITY FOR ADMISSION TO THE COURSE**

A student who has passed Higher Secondary / +2 / Senior Secondary or any other equivalent examination from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education/ Council of Higher Secondary Education, Govt. of Odisha/ of Industry or any other Department of Govt. of Odisha.

Those joining B.Sc. Programme must have passed the above examination under the faculty of Science/ Technology / Engineering/ Pharmacy etc. There shall be no such restriction for joining BA/ B.Com stream. Students ordinarily may be selected for admission through merit in the qualifying examination.

Directorate of Distance & Continuing Education (DDCE) would admit students on first come first serve basis.

The Govt. of Odisha may lay down admission process for colleges under its control.

DDCE would decide its own admission policy.



### 3. COMPULSORY REGISTRATION:

**a). Registration for the 1st semester examination is compulsory and will be at the time of admission.** All the students admitted in 1st semester of a college will compulsorily be registered by the University. A registration / examination card will be issued to the candidates admitted and that will remain valid till completion of the course. There will be no need to issue admit card for every semester. The candidates fulfilling the attendance norms, deposit of Exam Fees and other eligibility criteria will be allowed to appear the examination. Students will not be required to fill up any form for the University examination for regular papers. Examination Fee will be collected at the time of admission/re-admission and affiliated Colleges will be required to send the appearing students list along with the requisite fees to the university before the cut-off date for each semester. If a student does not appear for all the papers in both first and second semester examinations, his admission for the said course will be cancelled. Fakir Mohan University will notify all fees to be paid before admission process.

**b).** For students desiring to appear in any back paper(s), they would be required to fill up the examination forms. Those who fail in any paper in a semester or unable to appear in any semester or unable to submit forms for back papers of 2/3/4/5/6 may appear in those papers in subsequent semester examination within 6 years from the date of admission to that course. A student must clear backlog papers (failed) within 6 academic years starting from the year of admission batch.

**c).** Back papers are to be permitted in consecutive semesters for the first attempt to clear back paper. Subsequent attempts will be allowed in alternate semester (example: A student failing in a paper of Semester- I, will be allowed to appear for the paper in Semester II. If he/she fails to clear this back paper in Semester II, he will get the next opportunity in Semester IV, Semester VI etc. only), this practice is to ensure earliest opportunity to the student as well as timely conduct of regular paper exams.

### 4. ATTENDANCE:

**a).** A candidate shall be required to attend at least 75% of the lectures in theory and practical classes taken separately.

**b).** Condonation may be granted by the Principal (In case of affiliated Colleges) to the extent of 15% in exceptional cases i.e.



serious illness & hospitalization, accident, mishap in the family or deputation by the college for any specific work for which the period of his/her absence shall not be counted towards the calculation of attendance on the condition that students concerned submit a certificate to that effect from the appropriate authority.

c). Further to the above, the Principal may grant further condoning of shortage in attendance to the extent of 10% in respect of candidates who represent the University or State for Inter-University or inter-state competitions in Games and Sports or attending different recognized National level camps.

d). Under no circumstance, the condoning shall be beyond 25%.

e). This clause shall not be applicable for Distance Education.

## 5. OUTLINES OF CHOICE BASED CREDIT SYSTEM (ARTS / SCIENCE / COMMERCE STREAM)

### a). Core Course (14 papers) for Bachelor's degree in a particular discipline:

The course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course. In BA Pass course, MIL1, MIL2, English 1 and English 2 are also core courses. The Institution/student may refer to the Corresponding Language syllabus for the same.

### b). Discipline Specific Elective (DSE) Course (4 Papers):

Elective courses offered under the main discipline/subject of study is referred to as Discipline Specific Elective.

### c). Dissertation/Project:

An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work. A candidate studies such a course on his own with an advisory support by a teacher / faculty member is called dissertation / project.

### d). Generic Elective (GE) Course (4 papers):

An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest



beyond the choices they make in Core and Discipline Specific Elective papers.

A student of B.Sc. Honours/B.A. Honours will opt **two papers each in two subjects** as GE other than his Honours subject. For B. Com. Honours and Non-Hons, the **four GE subjects have been fixed**. A student of B.A. Non-Hons will opt **two papers in one GE subject other than the core courses**.

**e). Ability Enhancement Compulsory Courses (AECC):**

Paper I: MIL Communication (English / Odia / Hindi / Sanskrit / Urdu)

Paper II: Environmental Science.

**f). Skill Enhancement Courses (SEC):**

These courses may be chosen from the following courses and a College has to choose the courses as per the availability of faculty/suitability of the college, to provide skill-based knowledge. The main purpose of these courses is to provide students life-skills so as to increase their employability. A Student opting for Honours would have to take two SEC and a student offering Pass papers would take four papers of SEC. List of SEC Courses offered by Fakir Mohan University:-

1. Communicative English and Grammar
2. Quantitative and Logical Thinking
3. Bio-fertilizer
4. Mushroom Cultivation
5. Renewable Energy and Energy harvesting
6. Fuel Chemistry
7. Python Programming
8. Office Management
9. Computer Graphics
10. E-Commerce
11. Data Analysis and Computer Application
12. Applied Reasoning
13. Legislature Practice and procedures
14. Personality and Life Skill Development
15. Home based Catering

**Note:** Specific language teachers can be assigned to teach AECC-I. Life Science Faculty can be assigned to Environment Studies (AECC-II), English Faculty for Communicative English, Mathematics faculty to quantitative aptitude and Logical Reasoning, computer science or IT faculty for ICT related courses, commerce faculty for financial skills etc.



## 6. DURATION OF THE EXAMINATIONS - MID SEMESTER & END SEMESTER:

The Choice Based Credit System (CBCS) examination shall be implemented in Semester pattern. Examination time table for the odd semester will be communicated by 20th June and even semester by 7th December. Each semester examination shall consist of a **Mid-Semester (Internal) Examination** and **End Semester examination**. Mid Semester examination shall be conducted only for theory papers. End Semester Examination in theory papers carrying full marks **above 50** (e.g. 60, 75, 80 etc.) shall be of 3 hours duration and practical shall be of **3 hours (for full marks carrying 25)**. On the other hand, theory papers carrying **50 marks or below** shall be of 2 hours duration.

## 7. MID SEMESTER EXAMINATION:

a). Mid semester examination will be of 01-hour duration for 20/15 marks (20 for subjects having no practical and 15 for subject with practical papers). There shall be no pass mark in Mid Semester examination. The type of questions will be decided by the college authority.

b). The Mid-Semester Examination shall be conducted and valued by the Teacher(s) who are teaching the corresponding paper or by any external faculty in the college(s). A student who fails to appear in a Mid-Semester Examination **will be allowed one more consecutive chance** to take the same examination. There will be no provision to re-appear in the Mid-Semester Examination for improvement.

c). The College has to conduct the Mid Semester Examination between 15th September to 30th September for 1st, 3rd, & 5th Semester and in between 1st March to 15th March for 2nd, 4th, & 6th Semester respectively and will deposit the sealed mark foils at the University within 15 days from the date of examination. In case of Mid Semester examination of Semester-I, marks shall be deposited by 30th October.

d). The College authority will preserve the answer script of the Mid Semester examination for 06 months from the date of publication of result of concerned semester for reference.

e). The College authority of the valuation zones/University authority will preserve the answer Script of the End Semester examination for



06 months from the date of publication of result for reference.

**f).** For DDCE students, DDCE shall frame its policy for Mid Semester examination.

**g).** A student has to appear the Mid Semester Examination. Absence in a Mid Semester paper will be declared as failed in that Paper. A student who was absent in the Mid Semester examination during both the chances but has passed at the University End Term examination shall be treated as failed in that Semester. Such candidates would be required to appear the Mid-Semester Examinations in subsequent semester as outlined in 7.b.

## **8. MARK DISTRIBUTION:**

### **a). Subject without Practical:**

Mid semester - 20  
End semester - 80  
Total - 100

### **b). Subjects with Practical:**

Mid semester - 20  
End semester - 85  
{(a) Theory - 60 and (b) Practical - 25 (20+5 for record)}  
Total - 100

### **c). Projects:**

The mark distribution would be subject specific. In general, the Project report will carry 80 marks and viva voce/Seminar will carry 20 marks. The report marks will be subdivided as: Introduction and context: 10 marks; Literature survey: 10 marks; Actual project work methodology :20 marks, Results, discussion, critical analysis: 10 marks; Clarity of thought and aesthetics of report :10 marks.

## **Rservation of Seats**

Some seats are reserved for different categories applicants as mentioned below. Such seals shall be filled up subject to the applicant's fulfillment of minimum eligibility criteria.

- (i) Scheduled Caste (SC) 08%
- (ii) Scheduled Tribe (ST) 12%
- (iii) Self / Children / Wife of Ex-servicemen (ESM) 01%
- (iv) Children of Army Personal (ESM) died on action 02%
- (v) Children of Serving Army Personnel (AP) 01%
- (vi) Children of Government Servant / Defence Personnel on



- transfer within normal time of admissions (GSOT) 04%
- (vii) OH / PH / Disability (with more than 40% disability) 03%
- (viii) Children of Burma Repatriate (BR) 02%

**Notes:**

- (i) *SC / ST candidates are required to submit recent caste certificate from the local MLA/ MP/ Revenue Officer not below the rank of a Tahasildar. If all the SC / ST reserved seats are filled up and eligible candidates of a particular category are in waiting list for admission, the Principal may increase extra (40% for Arts and Commerce, and 50% for Science stream). In case of SC / ST, reservation of one category is not transferable to the other.*
- (ii) *Applicants claiming admission under ESM category must submit certificate issued by Rajya /Zilla Sainik Board.*
- (iii) *A Government servant retiring from service and shifting to a place where he /she wishes to reside after retirement shall be treated as Government servant on transfer. Children of Government servant on deputation to any Government / Non Government agency shall be eligible for the reservation.*
- (iv) *A handicapped candidate shall be considered for reserved seats only on production of certificate from CDMO / Officer not below the rank of CDMO to the effect that he / she has a major orthopedically / physical handicap to the extent of **more than 40% disability**.*
- (v) *Restriction of admission for students belonging to other states: Admission of candidate passing from institutions outside the state is limited to 5% of the general merit list.*
- (vi) *Applicants claiming admission on reservation have to fulfil the minimum eligibility conditions.*
- (vii) *No seats shall remain reserved for any category beyond normal date of admission.*
- (viii) *Reservation is not extendable for admission into the honours classes.*



## Weightage

Extra percentage of marks as detailed below will be added to the aggregate marks of the last qualifying examination of the applicant claiming weightage.

But in no case the total number of students under this category will exceed 10% of the sanctioned seats.

(i) **National Cadet Corps (NCC)**

10% of effective mark for candidates holding certificate 'B', 5% of effective mark for candidates representing the State in NCC activities at the All India Level Camps / Courses. (This weightage shall not be allowed to those who have not passed the HS or equivalent examination in their first appearance. Camps / Courses certificate must be signed by competent authority).

(ii) **National Service Scheme (NSS)**

Direct admission to NSS volunteers who have represented the country in NSS at the international level, 7% for NSS volunteers who have received the National NSS award, 5% for NSS volunteers who have received the State award, 3% for best NSS awardees / NSS volunteer at University level. (NSS certificate must have to be countersigned by the Assistant Programme Adviser, NSS regional Centre, Bhubaneswar).

(iii) **Rovers and Rangers (RR)**

5% weightage will be given to Rajya Puraskar Awardees in Rovers / Rangers, 10% weightage given to President's Rovers / Rangers. (Certificate issued by Governor for Rajya Puraskar Awardees / by President of India for Present's Rovers / Rangers).

(iv) **Sports and Games (SG)**

Direct admission for representing the country at international level. 10% weightage for representing the State, 5% for State, 5% for representing the Council / University. (The certificate of the applicants claiming weightage in sports have to be countersigned by Director of Sports, Government of Orissa).

(v) **Weightage to Women for Subjects not Available in Local Women's College.**

5% of effective mark for women applicants seeking admission with subjects not available in the local women's college. If admitted, they will not be allowed to change their subject during the course.



- (vii) **Commerce Students Seeking Admission to UG Commerce**  
5% of effective marks will be given as weightage to the students of Commerce seeking admission to UG Commerce.

### **Lectures Proctorial Classes and Practical**

- (1) As soon as the admission to the college are over, a time table is notified by the Principal starting the date of beginning of lectures. When proctorial and practical groups are formed and notified, it is the duty of the students to find out their respective groups from their concerned teachers or from college notice board or website.
- (2) Students are required to attend their classes regularly and punctually. 75% attendance in every subject is mandatory.
- (3) Students should take their seats before the teachers enter the classrooms and should not ordinarily leave their seats during the course of a lecture. In case of latecomers, they may enter, if the concerned teacher allows.
- (4) Every student must behave in the classroom in a polished and disciplined manner. Students not connected with lecturer, should not assemble in front of the class room or make noise of any type. No student or any group of students have the right to disturb the lecturer in any time and this will be treated as gross violation of discipline rule.
- (5) Girl students should be treated properly. Any sort of misbehavior is to be viewed seriously. Girl students should be allowed to occupy seats in the front rows of seats provided separately for them.
- (6) Students should come to the college as per their dress code properly.

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## COLLEGE DRESS CODE

Every Student should wear neat and clean College Uniform dress. They should abide by the college dress code as per the instruction of D.H.E., Odisha. The college has accepted dress code from 2005-06. All the students are required to attend the class in the college wearing the uniform prescribed below.

### **+3 Students:**

For Boys : Black Colour Pant and blue and white striped shirt

For Girls : Black Colour Salwar, Black Colour Odhni and blue and white striped kameej

### **+2 Students:**

For Boys : Black Colour Pant and light blue colour shirt

For Girls : Black Colour Salwar, Black Colour Odhni and light blue colour kameej

### **Attendance:**

Under the regulation of Council/University, a student in order to be eligible for being sent up for University / Council examination should attend in each subject a minimum of 75% of lecturers, tutorial or practical, calculated separately. The concerned authority may condone the shortage of percentage of a student to an extent of 5% only in exceptional circumstances. There is no law that can help any student falling short of percentage.

## EXTRA-CURRICULAR ACTIVITIES

- (1) The Academic curriculum of the college also includes co-curricular activities and functions, which are organized in the college in order to train and modify the behavior and outlook of the students.
- (2) Every student is required to extend his active cooperation in bringing success to all co-curricular function organized in the college.
- (3) Student of the college cannot belong to any outside athletic club, society or association without permission of the principal.
- (4) Student of the college has the right to participate in elections to the various societies on democratic lines, but they are



prohibited from indulging in any party or group politics not conducive to academic pursuits which may render them liable to disciplinary action. Politics in the college should be dealt with in a scholarly way in the form of lectures and thoughtful address. The Principal may however, prohibit all students from attending or organising a political meeting if he apprehends a breach of peace of academic indiscipline.

- (5) Every Student is expected to participate in the co-curricular activities of the college such as NSS, sports, literary and cultural competitions, society functions and seminars.

### **GAMES AND SPORTS:**

The College provides opportunity both to boy and girl students to develop their skill in the field of games and sports. Steps have been taken by the College to supply necessary sports equipments in different play events. The Athletic Associations (Degree and Higher Secondary wings) of the College conduct interclass games to participate in the inter college competitions organized by Council of Higher Secondary Education, Odisha and Fakir Mohan University. The Athletic Association organises Annual Meet in the month of December/January and awards certificates and prizes to the successful athletes. The college has multi gym facility and there is a trained and experienced instructor. A cricket field has been developed to promote love for the game among students and inter class matches are being regularly organised.

### **Literary Activities:**

Literary activities, such as symposia, debates, essay writing, G.K. Competitions, recitation of poem etc. are organized in different times to develop the literary talents of students.

Articles written by students are published in the wall magazines, published periodically. Successful participants representing the college in inter college competitions are awarded in the Annual Function.

### **Cultural Activities:**

Every year Annual Cultural Functions are observed in the month of December/January. Students can take part in the Annual Drama, National festivals such as the Republic Day, the Independence Day, Birth days of eminent personalities which are being observed with great enthusiasm. Celebrations like Ganesh Puja and Saraswati Puja are also observed every year.

Cultural activities and competitions such as dance, song, music, mono action, one act play, annual drama and puja /celebrations are organised every year by the associations constituted for the purpose.



## Brief of the Fee Structure for the Educational Year, 2022-23 (Junior College/ Higher Secondary School)

### Total Admission & Re-admission fees.

Sl. No.	Heads of Collection	+2, 1st. year Arts	+2, 2nd. year Arts	+2, 1st. year Com.	+2, 2nd. year Com.	+2, 1st. year Science	+2, 2nd. year Science
1.	Adm. Fees[General]	3500	2400	3500	2400	4900	3600
2.	Adm. Fees Girls/SC/ST	3404	2304	3404	2304	4792	3492
3.	Adm. Fees for Blind / Deaf / Dumb / PH(75%)/ Orphan	3404	2304	3404	2304	4792	3492
4.	Monthly tuition & development fee a) General	10	10	10	10	10	15
	b) SC / ST / Girl	2	2	2	2	6	6
Information and Technology student[+2] will have to pay Rs.2000/- extra per annum as donation towards additional development.							

### **N.B:**

- Girls/SC/ST students are exempted from tuition fees.
- Blind/Deaf/Dumb/Physically. Handicapped (75%) are exempted from tuition fees and other related fees vide WCD, Govt. of Odisha, Letter No.353, dated. 7.5.2010, F.M.U, Balasore, Memo No.1163, dated.20.05.2010 & DHE, Odisha letter No.23571, dated.5.7.2010.
- Orphan's are exempted from admission fees, Examination fees ,tuition fees and other related fees vide HE, Odisha letter no 33557 dated 15.09.2011.
- Blind / Deaf / Dumb / Ph. Handicapped (75%) are exempted from certificate fees and examination fees vide HE, Govt. of Odisha letter no. 6383 dated11.03.14 & Memo no 18507 dated 26.05.2014 of DHE, Odisha, Bhubaneswar.
- Students seeking admission at the +2 1<sup>st</sup>Year level outside BSE, Odisha will have to pay Rs.20/- extra towards their registration fees (Migration cases).
- Students are to pay Rs.10/-(+2 Arts and Comm.) & Rs. 15/-(+2 Sc.) per month which includes both tuition fee & monthly development fees of the college.
- Students opting to take Information and Technology(IT) as Elective subject are to give Rs.2000/- Extra per annum.
- For issue of duplicate TC/CLC, he/she will have to pay Rs.300/- extra excluding all other charges.
- Taking of TC / CLC in the middle of the session, additional development fees of Rs. 500/- are to be charged exduding all other charges.
- No Certificate fees will be collected from the Blind / Deaf / Dumb / Physically handicapped (75%) students from the academic Session, 2014-15 as per Memo No. 18507 dated 26.05.2014, HE, Govt. of Odisha.



**Brief of the Fee Structure for the Educational Year, 2022-23  
(Junior College/ Higher Secondary School)**

**Government fee Collection**

Sl. No.	Heads of Collection	+2, 1st. year Arts	+2, 2nd. year Arts	+2, 1st. year Com.	+2, 2nd. year Com.	+2, 1st. year Science	+2, 2nd. year Science
1.	Academic fees	45	-	45	-	45	-
2.	Admission fee	8	8	8	8	9	9
3.	Cultural fees	20	-	20	-	20	-
4.	Defence fees	5	5	5	5	5	5
5.	E M Hub Fees	150	-	150	-	150	-
6.	Insurance fees	10	10	10	10	10	10
7.	NCC fees	5	5	5	5	5	5
8.	Recognition Fees	50	-	50	-	50	-
9.	Regd. Fees	50	-	50	-	50	-
10.	Scout & Guide/Rover/Ranger fees	12	12	12	12	12	12
11.	Social Service fees (NSS)	20	20	20	20	20	20
12.	Sports fees	100	-	100	-	100	-
13.	Student Aid Fund	10	-	10	-	10	-
14.	Syllabus fees	20	-	15	-	20	-
15.	Tuition Fees (Two months)	96	96	96	96	108	108
16.	YRC fees	20	20	20	20	20	20
<b>Sub Total</b>		<b>621</b>	<b>176</b>	<b>616</b>	<b>176</b>	<b>634</b>	<b>189</b>

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**Brief of the Fee Structure for the Educational Year, 2022-23  
(Junior College/ Higher Secondary School)**

**Government fee Collection**

Sl. No.	Heads of Collection	+2, 1st. year Arts	+2, 2nd. year Arts	+2, 1st. year Com.	+2, 2nd. year Com.	+2, 1st. year Science	+2, 2nd. year Science
1.	Athletic fee	120	120	120	120	120	120
2.	Attendance fees	30	30	30	30	30	30
3.	Calendar fees	30	30	30	30	30	30
4.	Campus Cleaning & sanitization	50	50	50	50	50	50
5.	College Examination fees	150	150	150	150	150	150
6.	Common Room fees	50	50	50	50	50	50
7.	Computer, Xerox, Printer maintenance	100	100	100	100	100	100
8.	Cycle Stand fees	60	60	60	60	60	60
9.	Development fees	1644	1039	1649	1039	2531	1026
10.	Induction Class of New Commerce	50	50	50	50	50	50
11.	DSA fees	30	30	30	30	30	40
12.	Electricity fees	100	100	100	100	100	100
13.	Employee Welfare fees	20	20	20	20	20	20
14.	Furniture Repair fees	50	50	50	50	50	50
15.	Garden & Plantation fees	50	50	50	50	50	50
16.	Identity Card fees	50	-	50	-	50	-
17.	Laboratory fees	-	-	-	-	500	200
18.	Library fees	100	100	100	100	100	100
19.	Magazine fees	75	75	75	75	75	75
20.	Medical Treatment fees	25	25	25	25	25	25
21.	Rent & Holding fees	05	05	05	05	05	05
22.	Social Service Guild fees	25	25	25	25	25	25
23.	Time table & lesson Plan	15	15	15	15	15	15
24.	Wall Magazine fees	20	20	20	20	20	20
25.	Water supply & maintenance fees	30	30	30	30	30	30
<b>Sub Total</b>		<b>2879</b>	<b>2224</b>	<b>2884</b>	<b>2224</b>	<b>4266</b>	<b>3411</b>
Psychology/Education fees (extra charge)		100	100				
<b>Grand Total</b>		<b>2979</b>	<b>2324</b>	<b>2884</b>	<b>2224</b>	<b>4266</b>	<b>3411</b>

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## Brief of the Fee Structure for the Educational Year, 2022-23 (DEGREE COLLEGE)

Sl. No.	Heads of Collection	+3 1 <sup>st</sup> year Arts	+3 2 <sup>nd</sup> year Arts	+3 3 <sup>rd</sup> year Arts	+3 1 <sup>st</sup> year Com.	+3 2 <sup>nd</sup> year Com.	+3 3 <sup>rd</sup> year Com.	+3 1 <sup>st</sup> year SC.	+3 2 <sup>nd</sup> year SC.	+3 3 <sup>rd</sup> year SC.
1.	Adm. Fees[General]	4200	2800	2800	4200	2800	2800	5200	3600	3600
2.	Adm. Fees Girls/SC/ST	4092	2692	2692	4092	2692	2692	5080	3480	3480
3.	Adm. Fees for Blind / Deaf / Dumb / PH(75%)/ Orphan	4092	2692	2692	4092	2692	2692	5080	3480	3480
4.	Monthly tuition & development fee a) General (Pass)	15	12	12	12	12	12	15	15	15
	b) General (Hons.)	15	15	15	15	15	15	20	20	20
	c) SC / ST / Girls (Pass)	3	3	3	3	3	3	5	5	5
	d) SC / ST / Girls (Hons.)	5	5	5	5	5	5	9	9	9

### **N.B:**

- Girls/SC/ST students are exempted from tuition fees.
- Blind/Deaf/Dumb/Physically. Handicapped (75%) are exempted from tuition fees and other related fees vide WCD, Govt. of Odisha, Letter No.353, dated. 7.5.2010, F. M.U., Balasore, Memo No.1163, dated.20.05.2010 & DHE, Odisha letter No.23571, dated. 5.7.2010.
- Orphans are exempted from admission fees, Examination fees ,tuition fees and other related fees vide NE, Odisha letter no 33557 dated 15.09.2011.
- Blind/Deaf/Dumb/Ph. Handicapped (75%) are exempted from certificate fees and examination fees vide HE, Govt. of Odisha letter no. 6383 dated11.03.14 & Memo no 18507 dated 26.05.2014 of DHE, Odisha, Bhubaneswer.
- Psychology Practical fees for each year Rs 100/- per student.

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- Students seeking admission at the +3 1st Year level outside CHSE, Odisha will have to pay Rs.20/-extra towards their Registration fees (Migration cases).
  - Students are to pay Rs.12/- (+3 Arts Pass) and Rs. (+3 Arts Hons.),Rs.15/-(+3 Sc. Pass), Rs.20/-(+3 Sc. Hons.) Rs.12/-(+3 Comm. Pass)" per month which includes both tuition fee and monthly development fee of the college.
  - For issue of duplicate TC/CLC, he/she will have to pay Rs.300/-extra excluding all other charges.
  - Taking of TC/CLC in the middle of the Session, additional development fees of Rs.500/- are to be charged excluding all other charges.
  - No Certificate fees and examination fees will be collected from the Blind/Deaf/Dumb/Physically handicapped(75%) students from the academic session, 2014-2015 as per Memo no 18507 dated.26.05.2014,HE, Govt. of Odisha..



**Brief of the Fee Structure for the Educational Year, 2022-23  
(DEGREE COLLEGE)**

**Government fee Collection**

Sl. No.	Heads of Collection	+3 1 <sup>st</sup> year Arts	+3 2 <sup>nd</sup> year Arts	+3 3 <sup>rd</sup> year Arts	+3 1 <sup>st</sup> year Com.	+3 2 <sup>nd</sup> year Com.	+3 3 <sup>rd</sup> year Com.	+3 1 <sup>st</sup> year SC.	+3 2 <sup>nd</sup> year SC.	+3 3 <sup>rd</sup> year SC.
1.	Admission fee	9	9	9	9	9	9	10	10	10
2.	Defence fees	5	5	5	5	5	5	5	5	5
3.	Insurance fees	10	10	10	10	10	10	10	10	10
4.	Migration fees	100	0	0	100	0	0	100	0	0
5.	NCC fees	5	5	5	5	5	5	5	5	5
6.	Recognition Fees	25	0	0	25	0	0	25	0	0
7.	Regd.Fees	100	-	-	100	-	-	100	-	-
8.	Scout & Guide/Rover/Ranger fees	12	12	12	12	12	12	12	12	12
9.	Social Service fees (NSS)	20	20	20	2-0	20	20	20	20	20
10.	Sports fees	40	40	40	40	40	40	40	40	40
11.	Syllabus fees	40	-	-	22	-	-	36	-	-
12.	Tuition Fees (Two months)	108	108	108	108	108	108	120	120	120
13.	YRC fees	20	20	20	20	20	20	20	20	20
	<b>Sub Total</b>	<b>494</b>	<b>229</b>	<b>229</b>	<b>476</b>	<b>229</b>	<b>229</b>	<b>503</b>	<b>242</b>	<b>242</b>

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**Brief of the Fee Structure for the Educational Year, 2022-23  
(DEGREE COLLEGE)**

**College fee Collection**

Sl. No.	Heads of Collection	+3 1 <sup>st</sup> year Arts	+3 2 <sup>nd</sup> year Arts	+3 3 <sup>rd</sup> year Arts	+3 1 <sup>st</sup> year Com.	+3 2 <sup>nd</sup> year Com.	+3 3 <sup>rd</sup> year Com.	+3 1 <sup>st</sup> year SC.	+3 2 <sup>nd</sup> year SC.	+3 3 <sup>rd</sup> year SC.
1.	Athletic fee	120	120	120	120	120	120	120	120	120
2.	Attendance fees	30	30	30	30	30	30	30	30	30
3.	Calendar fees	50	50	50	50	50	50	50	50	50
4.	Campus Cleaning & Sanitization	50	50	50	50	50	50	50	50	50
5.	College Election fees	100	100	100	100	100	100	100	100	100
6.	College Examination fees	100	100	100	100	100	100	100	100	100
7.	Common room fees	40	40	40	40	40	40	40	40	40
8.	Computer, Xerox, Printer maintenance	100	50	50	100	50	50	100	50	50
9.	Cycle Stand fees	60	60	60	60	60	60	60	60	60
10.	Development fees	2041	1006	1006	2059	1006	1006	2812	1573	1573
11.	Dramatic fees	50	50	50	50	50	50	50	50	50
12.	DSA fees	30	30	30	30	30	30	30	30	30
13.	Electricity fees	100	100	100	100	100	100	100	100	100
14.	Employee Welfare fund	20	20	20	20	20	20	20	20	20
15.	Furniture repair fees	50	50	50	50	50	50	50	50	50
16.	Garden & Plantation fees	50	50	50	50	50	50	50	50	50
17.	Identity card fees	50	0	0	50	0	0	50	0	0
18.	Laboratory fees	0	0	0	0	0	0	200	200	200
19.	Library fees	100	100	100	100	100	100	100	100	100
20.	Magazine fees	75	75	75	75	75	75	75	75	75
21.	Medical Treatment fees	25	25	25	25	25	25	25	25	25
22.	NCC Activities Fees	20	20	20	20	20	20	20	20	20
23.	Rent & holding fees	05	05	05	05	05	05	05	05	05
24.	Science Association fees	0	0	0	0	0	0	20	20	20
25.	Seminar fees	300	300	300	300	300	300	300	300	300
26.	Social Service Guild fees	25	25	25	25	25	25	25	25	25
27.	Students Union fees	50	50	50	50	50	50	50	50	50
28.	Time table & lesson Plan	15	15	15	15	15	15	15	15	15
29.	Wall Magazine fees	20	20	20	20	20	20	20	20	20
30.	Water supply fees	30	30	30	30	30	30	30	30	30
Sub Total		3706	2571	2571	3724	2571	2571	4697	3358	3358
Psychology Practical fees (Extra)		200	200	200	0	0	0	0	0	0
Grand Total		3906	2771	2771	3724	2571	2571	4697	3358	3358



## GENERAL INFORMATION TO STUDENTS

### USE OF COLLEGE PREMISES AND PROPERTY

1. Students should not create any noise or commotion in the campus. This is viewed very seriously.
2. Students should not spit on the walls, floors, pillars or doors of the college walls and paths in any manner.
3. Students must not tamper with college electric fittings, furniture, laboratory fittings apparatus library books, Journals, newspaper etc. In case of any damage to the college property, the cost of the damage along with the fine shall be realised from the student concerned.
4. Students are required to keep their bicycle under proper lock and key in the cycle shed provided for the purpose in order to avoid theft.

### Grievances & Representation:

All grievances or representations should be brought to the notice of the Principal in the form of the written application. However, students may meet the Principal with their grievances for the personal hearing. There is a Harassment cell and anti-raging-cell for solving such problems of the students.

### Issue of Certificates and mark-sheets:

C.L.C. / TC and Mark Sheets and all other Certificates will be issued if the students have applied before three days with requisite fees deposited in the college office. Fees for issue of C.L.C. / TC are Rs. 10.00 in ordinary case and Rs. 25.00 in urgent case.

### Notice Board:

- (a) It is the duty of every student to go through the notice board every day, because all office orders decisions are displayed on the college notice board. Ignorance of students due to negligence will not be accepted as an excuse. Alternatively students can get to know about the notice from the college website [www.charampacollege.com](http://www.charampacollege.com).
- (b) Removal of notice from the board is a serious offence. Affixing private notices without the permission of the Principal is not allowed.



## SUBJECT OF EXAMINATION AND AFFILIATED SEATS FOR +2 ARTS STREAM (256)

### Compulsory Subjects:

English, M.I.L. (Odia, Alternative English, Hindi, Urdu etc.)

### Elective Subjects:

1. Political Science (384)
2. History (384)
3. Logic (384)
4. Sociology (96)
5. Economics (384)
6. Education (72)
7. Psychology (96)
8. Oriya (384)
9. Urdu (72)

(Out of the above seven groups of subjects, a student shall have to offer only four elective subjects each carrying a minimum of 200 marks i.e. 100 marks for 1st year and 100 marks for 2nd year.)

## SUBJECT OF EXAMINATION AND AFFILIATED SEATS FOR +2 SCIENCE STREAM (192)

### Compulsory Subjects:

English, M.I.L.(Odia, Alternative English, Hindi)

### Elective Subjects:

1. Physics (224)
2. Chemistry (224)

Either Group 'A' or Group 'B' for third and fourth elective subjects.

#### Group 'A'

3. Mathematics (224)
4. IT (37)

#### Group 'B'

3. Biology (224)
4. Mathematics (224)

(Each elective subject carrying a maximum of 200 marks i.e. 100 marks for 1st year and 100 marks for 2nd year. )



## SUBJECT OF EXAMINATION AND AFFILIATED SEATS FOR +2 COMMERCE STREAM (128)

### Compulsory Subjects:

English, M.I.L.

### Elective Subjects:

1. Accountancy (128)
2. Business Studies and Management (128)
3. Business Mathematics and Statistics (128)
4. Salesmanship (1st yr) and Business Economics (2nd yr)

(Each elective subject carrying a maximum of 200 marks i.e. 100 marks for 1st year and 100 marks for 2nd year.)

## COURSE STRUCTURE AND SUBJECTS FOR EXAMINATION OF HIGHER SECONDARY EDUCATION

### COMPULSORY:

Subject	Marks	1st Year	2nd Year
1. English	200	100	100
2. M.I.L. (Oriya / Hindi / Alternative English / Bengali / Telgu / Urdu)	200	100	100

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Marks	Grade
Above 70%	Grade A+
Above 60%	Grade A
Above 50%	Grade B
Above 35%	Grade C
Below 35%	Grade D

### Notes:

1. Besides the compulsory subjects like English, M.I.L. a candidate shall offer any four elective subjects.
2. Duration of course: The syllabus for 2 years course of each subject shall be divided into two parts namely 1st year and 2nd year carrying 100 marks each. The college will conduct one examination at the end of the 1st year class of +2 courses and the council will conduct the examination at the end of 2nd year class for +2 courses. The result of the candidate will be determined only on the performance of the candidate in the council examination to be held at the end of the 2nd year course. Besides there will be three quartered exams carrying 20 marks for each theory subjects and 10 marks for practical subjects, during both first year and 2nd year.
3. **THE PASS CRITERIA**
  - (i) Subject with practical 30% of the total marks shall be diverted for practical examination and the remaining 70%, thereof, for theory. A candidate has to pass separately in theory and practical. Pass marks in Biology shall be calculated taking together the marks secured in both Botany and Zoology.
  - (ii) Pass marks shall be 30% for the total marks in theory paper and 40% of the total marks in practical paper, in each subject with 35% of the total marks in the aggregate.
  - (iii) The examination at the end of 1st year shall be for 600 marks and examination at the end of 2nd year shall be for 600 marks. Marks secured in the examination to be conducted at the end of the 1st year shall be considered for promotion of students to the 2nd year class. In other words, according to new courses structure examination conducted at the end of 1st year based on the curriculum meant for that year alone. Pass certificate will be awarded to successful candidates basing on the performance in the candidates basing on the performance in the council exam. to be held at the end of the second year only.



## **GOVT. VOCATIONAL COURSE**

**Total Seats - 48**

**EDA - 24**

**CT - 24**

As per DHE Letter No. NT 43174 dt. 29.10.2003, Govt. Higher Secondary Vocational School (GHSVS) is attached to this College by offering two vocational trades. i.e. Computer Technique and Medical Laboratory Training (MLT) for, the session 2004-05 vide letter No. 1020 dt. 10.6.2004 of the Director of Vocational Education (DOVE), Orissa, Bhubaneswar. This noble initiative by the Govt. of acute unemployment in the public sector, in preparing the youth to go for self-enterprising activities and so also to open employment opportunity for the unemployed in the counter parts. After passing from this course one can take admission in +3 Arts / Science / Commerce Stream.

### **HOW TO APPLY:**

Necessary forms for admission will be available from the G.H.S.V. S. office during office hours on payment of Rs. 10.00 (ten) only. Forms can be sent by post if candidates apply in plain paper to the principal with M.O. receipt for Rs. 10.00 (Rupees ten) only payable to Principal, Charampa Mahavidyalaya, Bhadrak with a self-addressed envelope (25 x 20 cm.) with requisite stamp. The G.H.S. V.S. will not accept any responsibility for loss or delay in transit. The last date for receipt of application for admission in the 1st year of +2 Vocational classes will be the 15th day including the date of publication of the result of the qualifying examination conducted by B.S.E., Orissa. The date of commencement of classes in GHSVS will be notified by the principal after reopening of the school. For details, students can consult Prof. in charge, GHSVS, in any working day of this college.

### **COMPUTER COURSE / PROGRAMME:**

This course / programme has been implemented from the session 2003-04 as a joint venture by the Department to Higher Education, Govt. of Orissa and Computer Point Education 05-N-114, Nayapallai, Bhubaneswar, Orissa Chapter. All the students of Arts, Science and Commerce at the +2 Level will be trained and certificate will be issued by the above authority. Course such as DCA, PGDCA will be imparted to the students of +3 Arts and Science, Commerce Streams. Students desirous of getting



computer training can obtain detail of course and fee statement from the computer point in-charge / Consultant Office located in Library Building of Charampa Mahavidyalaya, Bhadrak.

**HOW TO APPLY:**

Duly filled in application along with the following documents shall be submitted in the college counter from 10 am to 1 pm in person and index card shall be issued in receipt of application. However the outstation candidates may send their application forms by Regd. Post to the Principal, Charampa Mahavidyalaya, Bhadrak - 756101 within the stipulated time limit and their index card will be sent by post in due course of time. In such cases the applicant must affix requisite postage stamp on the space of the Index Card.

- a) Attested copies of S.L.C.
- b) Attested copies of HSC mark sheet.
- c) Money receipt in original issued by the College.
- d) Attested pass-port size photography (4 copies) at the time of admission.
- e) Intimation and Index Card affixed with required postage stamp. Attested copies of other certificate SC/ST/Handicapped/ NSS/NCC/Sports/Green Card etc. claiming for reservation / weightage in admission.

**Note :** Application received late / incomplete are liable to be summarily rejected.

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## DEPARTMENT WISE SEAT STRENGTH (+2)

The college provides teaching facilities in the following courses. The College is affiliated to the Council of Higher Secondary Education, Orissa and Fakir Mohan University, Balasore.

### HIGHER SECONDARY COURSE: SUBJECT OF STUDY

#### **+2 ARTS (384 SEATS)**

##### **Compulsory Subjects:**

English, MIL (Odia, Urdu, Alternative English)

##### **Elective Subject:**

Political Science, History, Economics. Logic, Odia, Sociology, Psychology, Education, Urdu, IT

A student shall option for four elective subjects carrying 200 marks each, selecting any one from along the combination groups as given below and may offer any one optional subject as fourth optional.

##### **Combination Groups**

**General Pass** - A minimum of 30 marks in each paper and 198 marks in aggregate.

#### **+2 SCIENCE (224 SEATS)**

##### **Compulsory Subject:**

English, MIL (O) / MIL (U)

##### **Elective Subjects:**

Physics, Chemistry, Biology, Mathematics & IT.

Students shall offer Biology, Mathematics or IT as fourth optional. Each elective subject consists of two theory papers of 75 marks each and one practical carrying 50 marks except Mathematics.

#### **+2 COMMERCE (128 SEATS)**

##### **Compulsory Subjects:**

English; MIL (O)

##### **Optional Subjects:**

BO & BM, Accountancy Business, Statistics. Banking & Bank Management, Insurance Elementary Costing, Salesmanship and Sales Management Commercial Geography, World Resources, Economics. Principle of Management, Information Technology.



## DEPARTMENT WISE SEAT STRENGTH (+3)

### +3 Arts (Three Years Course)

#### Honours Subjects

Odia	- 40 Seats
English	- 16 Seats
Urdu	- 16 Seats
Pol. Science	- 40 Seats
History	- 40 Seats
Economics	- 40 Seats
Psychology	- 24 Seats
Sociology	- 40 Seats

### +3 Science (Three Years Course)

#### Honours Subjects

Physics	- 24 Seats
Chemistry	- 24 Seats
Mathematics	- 16 Seats
Botany	- 32 Seats
Zoology	- 32 Seats

#### Compulsory Subjects:

**AECC- I (1st Semester)**

MIL (Odia / Urdu / Alternative English)

**AECC- II - ES (2nd Semester)**

**SEC - Semester III and IV** carrying 100 marks per semester.

**Ethics and Values** - a compulsory subject for all semesters carrying 25 marks each semester.

#### Elective Subjects - Generic Elective (G.E)

Economics, Sociology, History, Political Science, Psychology, Urdu.

### +3 Commerce (Pass) - 64 Seats

All Arts, Science and Commerce Streams are functioning separately from their respective departmental rooms.



**GENERAL INSTRUCTIONS FOR COLLEGE EXAMS:**

Any student absent from any class examination without the prior permission of the Principal shall be fined Rs. 100.00 for each paper.

No student shall be considered for being sent up for the Council/ University Examination unless he has taken at least one examination.

A student is not allow to leave the examination hall before held an hour after the Examination is started. Every student should bring his/her Identity Card to the Examination hall, Satisfactory conduct is necessary to take up any Examination. Any irregularities or in relevance noticed in any examination will be reported to the Principal by the concerned Invigilator, the Examinee will be penalized by the Principal depending on the nature of offence.

Any student resorting to malpractice, creating indiscipline in the Examination hall or violating the Examination rules shall be punished by the Principal as he may deem fit. Rules applicable to Council/University Examinations whenever necessary.

**REGISTRATION AND SCHOLARSHIP:****Registration:**

Every student of the college is it so facto registered student to the Fakir Mohan University and C.H.S.E., Orissa. On admission into the college a student of +3 degree course has to pay registration and recognition fee of Rs. 50.00 to the University and a student of +2 course has to pay Rs. 50.00 to the C.H.S.E., Orissa. When the name of the student is struck off the college rules on the ground of default in non payment of college dues, readmission can be made on payment equivalent to one month fee is required to be produced at the time of filing up the application form for University and Council Examination. Hence the receipt must be kept with great care.

**Scholarship and Awards by the Institution:**

Different type of scholarships are granted to the deserving students under following schemes by the Central and state Government and the benevolent public.

**Junior College Merit Scholarship:**

Awarded to the students on the result Annual H.S.C. Examination. Selection is make purely on merit basis and it is done by the State Government.



Financial Assistance of Rs. 40.00 per month is also available to the students securing 70% or above in the H.S.C. Examination.

Govt. of India merit scholarship for children of Primary and Secondary teachers. The students must have obtained a first class with at least 60% marks of the H.S.C. Examination.

**Senior College Merit Scholarship:**

Awarded to the students on the result of Annual +2 Arts/ Science Examination. The scholarship is purely on merit basic.

Stipends to the children of freedom fighters who passed the last H.S.C. +2 Arts/Science are eligible to apply for this stipend.

Govt. of India Post Metric Scholarship to the S.C. and S.T. students are also available and the same is distributed by the Collector of the District.

**Book Grant:**

Under the scheme of educational concessions to the children and dependents of ex-service personnel, financial help is given by way of book grant value of the scholarship is as detailed below. +2 Stage Rs. 40.00 p.m. +3 Degree Rs. 50.00 p.m.

Scholarship to the Blind, Deaf and Orthopedically Handicapped students:

1. A candidate applying for scholarship under the scheme should be citizen of India.
2. Shall be blind, deaf or orthopedically handicapped.
3. Should be between 13 and 30 years age.
4. Should have secured at least 40% of marks in the previous Annual Examination.

Stage Govt. stipends to be awarded to the orthopedically handicapped students in the post matric stage on the basis of marks secured at the Annual H.S.C. or H.S.S.C. secured at least 40% of marks and should be within 30 years of age. The value of the scholarship is Rs. 30.00 per month.

Govt. of India scholarship to students from non-Hindi speaking states for post matric studies in Hindi on the results of H.S.C. P.U., H.S.S.C., Intermediate, +3 Arts/Science/Commerce examination. The main object of this scheme is to encourage the study of Hindi in the non-Hindi speaking states.



**Value of the Scholarship:**

+2 State Rs. 50.00 pm +3 Degree Rs. 75.00 pm National Loan Scholarship Scheme; Available to students inside India only and awarded to students for prosecuting higher studies in the recognized full time course of education at the post-matric stage. Awards are made on the result of any of the qualifying examinations conducted by the Board of secondary education, C.H.S.E., Orissa, P.M. University. Detailed information regarding any of the above scholarship, stipends is to be had from the scholarship section of the college office.

**Scholarship and Awards by the Institution:**

Following awards and scholarships have been given to our students on merit through which are donated by the benevolent public mentioned below.

Name of the Award	Purpose of Award	Amount Paid per Year
Arjuna Panda Mem. Award	Best +2 Arts	150
Aswilil Panda Mem. Award	Best +2 Science	150
Suprava Pattnaik Award	Best Debater in English	150
Sudha Panda Award	Best Debater in Odia	150
Sudha Panda	Best Essay Writer in Odia	150
Lipi Award	Best Lipi Writer	150
Sati Jagabandhu Mem. Award	Best Graduate	150
Rajendra Pr. Jena Mem. Award	Highest Marks in Pol. Sc. Hons. in +3 Final Degree	90

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## **COLLEGE SOCIETY ELECTION**

### **RULES FOR THE CONDUCT OF ELECTION TO THE STUDENT'S UNION AND OTHER STUDENTS' ASSOCIATION OF BOTH +2 STREAM & +3 STREAM**

1. Election will be held only for Students +3 streams. Students of +2 stream are not the member of-the Union and other Students' Association meant for +3 stream. They cannot contest or vote for the different offices of the Students' Union and Association of +3 stream.
2. Dress code with identify card of Charampa Mahavidyalaya is compulsory for candidate / Proposer/ Secondary/ Voters.
3. Any sort of irregularity will not affect the whole election process except the post concerned.
4. For all sorts of indiscipline either by any contestant or his/her supporters, Contestant concerned will be held responsible and he/she will be liable for punishment which may include the forfeiture of his/her candidature.
5. Disfiguring of college walls, buildings and of the installations with writing of election propaganda and gross-misbehaviour of the students/candidates to the teachers, the administration and their counterparts may include the forfeiture of their candidature.
6. Any student convicted by any court of law can neither contest the election nor propose/second any candidate.
7. Each candidate has to submit one undertaking in the prescribed form regarding age, academic arrear and to the effect that no criminal case is pending against him/her on the date of filing nomination.
8. A student who does not have at least 75% attendance in the classes cannot contest for any post. No relaxation shall be granted if a candidate produces medical certificate.



9. The candidate or any bonafide student of the institution duly authorised by the candidate can file nomination.
10. If any contesting candidate indulges in violent activities intimidate any student's to vote for him/her, he/she shall be disqualified and his/her candidature shall stand cancelled.
11. If the election to the students' union is not held as per the schedule on the date to protest or trouble created by the students no further election shall be held in the college for that academic session.
12. If the gap (winning margin) in between the winning and losing candidates is 05 (FIVE) or less, the losing candidate may apply for recounting to the principal by depositing a sum of Rs. 100/- (Rupees Hundred only) within one hour of declaration of the final result.
13. In case of a tie between two or more candidates the election of successful candidates shall be determined by lot.
14. In matter relating to the election such as setting of dispute, framing rules, providing additional rules, modifying and analyzing the existing ones and interpreting rules and filling in the gaps in the rules, if any, the decision of the principal is not only final also binding.

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## THE STUDENTS' COMMON ROOM

1. The College provides two common rooms, one for the man and the other for the women students of the college.
2. All students of the college shall be the members of the common room. They shall have to pay annual subscription at the time of admission.
3. The students should relax in the common room during leisure periods. Indoor games and newspapers are provided in the common room.
4. There shall be an executive committee consisting of the following.
  - (a) President-Principal-(Ex-Officio)
  - (b) Vice-President-To be nominated by the Principal from among the members of teaching staff.
  - (c) A member of the teaching staff will be nominated by the Principal to remain in charge of the women students common room.
  - (d) The Secretary and the Assistant Secretary to be elected by all the students of the college.
5. The funds of the common room shall be under the control of the Principal. All expenditure shall be incurred with the approval of the Principal.
6. The Secretary shall -organise indoor games and shall arrange various competitions with approval of the Vice-President.
7. The Principal's decision in all matters shall be final.



## THE SOCIAL SERVICE GUILD (SSG):

Charampa College has Social Service Guild (SSG). The object of the SSG is to provide financial help to the poor students. The deserving poor students are selected for receiving financial assistance. The affairs of the Guild are managed by an Executive Committee Consisting of :

- a) The President - Principal ( Ex-Officio)
- b) The Vice-President nominated from among the teaching staff.
- c) Secretary and Assistant Secretary , Any +3 student of the College is eligible to stand for election to Secretary and Asst. Secretary.
- d) One representative from each of the of +3.

## ELIGIBILITY TO CONTEST +3 COLLEGE UNION

Eligibility of +3 students to contest in different posts of College Union and other Societies.

POST	+3 COLLEGE UNION
1. President	+3 3rd Year Classes
2. Vice-President	+3 2nd Year Classes
1. Secretary	From any +3 Classes
2. Asst. Secretary	From any +3 1st year classes

One Class representative from each class and one women student representative from any +3 classes.

### Dramatic Society

1. Secretary	From any +3 classes
2. Asst. Secretary	From any +3 classes
one presentative from each +3 classes.	

### Athletic Club

1. Secretary	From any +3 classes
2. Asst. Secretary	From any +3 classes
one presentative from each +3 classes.	



**Common Room**

- |                    |                     |
|--------------------|---------------------|
| 1. Secretary       | From any +3 classes |
| 2. Asst. Secretary | From any +3 classes |
- one presentative from each +3 classes.

**S.S.Guild**

- |                    |                     |
|--------------------|---------------------|
| 1. Secretary       | From any +3 classes |
| 2. Asst. Secretary | From any +3 classes |
- one presentative from each +3 classes.

**Day Scholar Association**

- |                    |                     |
|--------------------|---------------------|
| 1. Secretary       | From any +3 classes |
| 2. Asst. Secretary | From any +3 classes |
- one presentative from each +3 classes.

Any bonafied student having readmitted and renewed his identity card of +3 classes for the session is eligible for a candidate / proposer / seconder / a voter.

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## ELIGIBILITY OF STUDENTS TO CONTEST DIFFER- ENT POSTS OF +2 CULTURAL ASSOCIATION.

### CULTURAL ASSOCIATION

#### POST

- |                    |                                |
|--------------------|--------------------------------|
| 1. Secretary       | +2 2nd Year Students           |
| 2. Asst. Secretary | Both +2 1st, 2nd year students |

#### Athletic Association

- |                    |                                |
|--------------------|--------------------------------|
| 1. Secretary       | +2 2nd Year Students           |
| 2. Asst. Secretary | Both +2 1st, 2nd year students |

#### Dramatic Association

- |                    |                                |
|--------------------|--------------------------------|
| 1. Secretary       | +2 2nd Year Students           |
| 2. Asst. Secretary | Both +2 1st, 2nd year students |

#### Day Scholar Association

- |                    |                                |
|--------------------|--------------------------------|
| 1. Secretary       | +2 2nd Year Students           |
| 2. Asst. Secretary | Both +2 1st, 2nd year students |

One Class representative from each class of both +2 1st year and 2nd year students of Arts, Science and Commerce.

Any bonafied student having readmitted and renewed his identity card of +2 classes for the session is eligible for a candidate / proposer / seconder / a voter.

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## THE COLLEGE LIBRARY

The college library named Charampa Mahavidyalaya library contains about 20 thousand volumes arranged into different sections and sub-sections. The members of the staff and the student of the college may use the library. The following library rules are notified for the guidance of all borrowers. Library is fully automated with the availability of e-library facilities.

### LIBRARY RULES

1. The college library remains open from 9.30 am to 4.30 pm on all working days of the college.
2. No book is to be issued without entry in the library issue register.
3. Students have to show their library cards along with identity cards at the time of issue.
4. A student will be deprived of getting books if the library card is lost. A duplicate card shall be issued on payment of a fine of Rs. 20.00.
5. No student is to be issued any book, which is not concerned with his or her subjects of study except in case of general literature like novels/stories etc. in Oriya or English or in any language.
6. No student is permitted to enter the library rooms. All kinds of issue and return of books shall be conducted over the counter.
7. A borrower cannot borrow more than one copy of the same book.
8. (a) Only one book can be issued at a time to a student of +2 1st year Arts/Science and to +2 2nd year students also.  
 (b) 2 (Two) books can be issued at a time to a +3 1st / 2nd / 3rd year student at a time.  
 (c) Ministerial staff can be issued 4 books at a time.



9. No further books can be issued if a borrower has not returned the books issued earlier.
10. A student can keep the book for a maximum period of 15 days. A student is liable to pay a fine of 25 paise for each day of default.
11. Magazine can be issued to students presenting their identify cards. The magazines will be returned on the same day.
12. When the date of return of book falls on authorised holidays, it should be returned to the library on the day the college opens after the holidays, failing which fine for the sole period of holiday will be realized.
13. Books in possession of borrowers should be returned to the library before one college closes for long vacation on or before the date notified for time purpose.
14. Issue and return of books will be done by the borrower himself and the librarian personally.
15. No marginal or other notes or making shall be made in the library books, nor shall any picture or page be removed or torn, or otherwise disfigured. In extreme cases, the borrower shall be asked to replace the book damaged by him and also will have to pay a fine imposed by the Principal.
16. The Principal has the right to stop the issue of the certain books to the students.
17. Books of reference, maps, course of studies and rare books will not be issued for use at home.
18. It is a very serious offence for one borrower to sign for another and borrow books in another's name.
19. A book once issued to a borrower will be re-issued to him only if nobody else wants it. Even is a borrower wants a book to be re-issued to him he must first hand it over for necessary entries.
20. Any book lost or damaged or mugged by a borrower must be replaced by him. If the book is one of a set or series and volume



cannot be obtained single, the whole set or series must be replaced by the borrower. If the book is not available, the borrower has to pay an amount up to a maximum of double of the catalogue or prevailing price of the book. In case where the price cannot be ascertained or the book is rare, the borrower should pay the amount fixed by the Principal.

21. The Principal may impose a fine on a student for improper use of a book or journal.
22. Books cannot be transferred from one borrower's card to another borrower.
23. The librarian is empowered to stop issue and return of book if and when he feels inconvenient.
24. No Book will be issued to an outsider without permission of the Principal.

### **RULES FOR THE READING ROOM**

The reading room of Charampa Mahavidyalaya Library will be kept open for the staff and the students from 10 am to 4 pm on all working day.

Magazines/journals will be issued only on production of the Identity Card.

After a magazine or Journal is issued, the Identity Card will be retained by the librarian till the same is returned. In no circumstance will the students be allowed to take magazine outside. One magazine at a time will be issued to borrower for his use inside the reading room.

### **THE COLLEGE MAGAZINE**

The College Magazine "GUNJAN" is published annually. Selected articles of the staff and students in different languages are published in the magazine. It provides opportunity to young writers for the expression of their thoughts and ideas. The Principal nominates Editor-in-Chief and Associate Editors of the Magazine in the beginning of the session.



### **THE COLLEGE WALL MAGAZINE**

The college wall magazine named "LIPI" is published periodically. Selected short articles of the staff and students in different languages are published in the magazine. The Principal nominated Editor-in-Chief and Associates Editors of the Magazine in the beginning of the session.

### **THE COLLEGE CALENDAR**

The-Calendar of Charampa Mahavidyalaya, Bhadrak which is published annually, is a comprehensive collection of useful information. It is comprising rules, regulations regarding the various activities pertaining to the academic life in college. It serves as a guide to the students, guardinas and staff of the college.

### **SEMINARS**

Every Honours teaching department is to organise seminars in their respective department regularly.

The main object of the seminar shall be the pursuit and promotion of study in the subject by means of holding seminar, meeting, symposia, discussions and speeches from time to time on topics and problems relating to the subjects.

All students of the Honours classes are members of the Seminar. All teachers will act as their guides.

The Head of the Department is the Director of the Seminar. He will preside over a Seminar meeting. In his absence the next senior teacher present shall preside.

### **SMART CLASS ROOM**

Every department has been provided with Computers, Printers and all Science departments with projectors also. There is a computer lab. for students IT and for teachers also. During Covid 19 period online classes and exams were being conducted from these computer lab.

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**CHARAMPA MAHAVIDYALAYA NCC (ARMY) UNIT:  
AT A GLANCE**

National Cadet Corps in Charampa Mahavidyalaya, Charampa, Bhadrak was started in the year 2021 with a sanctioned strength of 50 cadets (SD/SW) in Army wing under 7 Odisha Battalion NCC, Bhadrak. NCC activities in our college have evoked much enthusiasm among the students. Cadets are actively indulging in all NCC activities to make our college proud.

**Unit** : NCC (Army Unit), Charampa Mahavidyalaya, Bhadrak

**Battalion** : 7 Odisha Battalion NCC, Bhadrak

**Group HQ** : NCC Cuttack Group Head Quarter

**Directorate**: NCC Directorate of Odisha

(Twitter Id: @kalinga\_sagar ) (Website: [www.nccorissa.org](http://www.nccorissa.org))

**NCC HQ**: DG NCC, New Delhi

(Twitter Id: @HQ\_DG\_NCC\_ ) (Website: [www.indiancc.nic.in](http://www.indiancc.nic.in))

The Charampa Mahavidyalaya has raised the new NCC (Army) Unit on 16.11.2021. The Commanding Officer, Lt. Col. K. Santa Singh was the Chief Guest on this occasion. Other NCC officials from 7 Odisha battalion have been visited on the Raising Day of New Unit at Charampa Mahavidyalay on 16.11.2021.

**MISSION AND VISION OF NCC:**

The mission and vision of our NCC wing is to create awareness among the student community regarding its importance towards nation building. Besides, an NCC cadet is presented with a plethora of job opportunities in reputed government and public sector concerns. We intend to train students to participate in the Republic Day parade and pupils exchange program. Charampa Mahavidyalaya NCC Army Unit contributes to the overall personality development of a cadet and mentally equips them to face the various challenges they may encounter in life.

**MOTTO OF NCC:**

“Unity and Discipline (Ekta aur Anushasan)” The need for having motto for the Corps was discussed in the 11th Central Advisory Committee (CAC) meeting held on 11 Aug 1978. The mottos suggested were "Duty and Discipline"; "Duty, Unity and Discipline"; "Duty and Unity"; "Unity and Discipline". The final decision for selection of "Unity and Discipline" as motto for the NCC was taken in the 12th CAC meeting held on 12 October 1980.



### **NATIONAL SERVICE SCHEME ( NSS)**

National Service Scheme has been introduced in the college since 1982. The college has three N.S.S. Units (Boys and Girls) and each unit consists of fifty volunteers. Students are advised to enroll themselves as N.S.S. Volunteers, avail constructive and development activities of the country. The scheme provides opportunity to come in contact with common men and to inculcate in them the sense of social consciousness and dignity of labour.

Disciplined students are selected as volunteers of the unit and are awarded certificate and prize for their satisfactory performance in the camp activities. Sincere volunteers are given opportunity to attend camps organised at the college and university levels.

The N.S.S. Units organize normal and special camps on Sundays and holidays and adopt programmes such as nonformal education, better environment, tree plantation, economic development, family welfare and child care, prevention of drugs and alcohol, home for homeless, small savings campaign against social evils like dowry and intouchables etc.

### **THE YOUTH RED CROSS**

A wing of the Youth Red Cross is functioning at the college to inculcate the spirit of social service and friendship into the minds of the students. It forms a part of the Indian Red Cross Society, Orissa state Branch. Red Cross Bhavan, Bhubaneswar-7. The broad objectives of the Youth Red Cross are as follows :

- (a) Service to the poor and down-trodden for their social upliftment.
- (b) Service to sick, disabled and diseased persons.
- (c) Help to the needy people during natural calamities.
- (d) Promotion of friendship and social understanding.
- (e) Promotion of health.
- (f) Organisation of Blood Collection Camp to help needy people.
- (g) Organisation of health awareness camp in villages.

#### **Membership:**

All students are members of the Youth Red Cross. Those students who are sincerely interested in taking part in the Red Cross activities and have a strong belief in total voluntary and philanthropic service



may get their names enrolled as regular volunteers. It is done at the beginning of the academic session. The intending students have to apply to the teacher(s) in charge of the YRC, mentioning his/her Name, Class, Roll No, Permanent Address and present address. The criteria for the selection are entirely left to the Principal and the teacher(s) in charge. The Executive Committee will decide on the day to day activities of the organisation.

**Rules:**

- (a) All students are eligible to apply for enrolment but their selection is left to the Principal and teacher(s) in charge.
- (b) If the volunteers do not show much sincerely in the redcross activities, their names will be struck of the rolls.
- (c) Discipline is the prime guiding factor of the YRC.
- (d) Services of the volunteers are totally selfless for its no hope for anything in return. No provision exists to provide refreshments or certificate in exchange for the noble work rendered. Divine pleasure in helping others is the sole gain of the volunteers.
- (e) On all matters relating to the YRC, the decision of the Principal is final.

**ROVERS AND RANGERS**

Like NSS, NCC and YRC, Rovers and Rangers Units of Charampa Mahavidya is fully dedicated for preparing of boys and girls students to serve the distressed people during natural calamities like flood, drought and cyclone, etc. Those units meet the need of youth to adjust easily to challenges of present day and contribute to the positive development of the society in which they live. Now-a-days Rovering and Rangering in Odisha is going to create a revolution in the young minds and it is emerging as an essential character building programme.

By 2024, the Bharat Scouts and Guides will be globally visible, consistently growing, self-reliant premium youth movement that the gender balanced, vibrant and responsive to new trends of the society.



### **SELF DEFENCE TRAINING PROGRAMME**

Self Defence training programme for girl students started in our college since 2017 with a goal to empower girl students to protect themselves during crisis and to remain safe from unwanted situations. Every year during the month of December girl students receive this training from special trainers.

### **GYMNASTICS**

The Athletic Association of Charampa Mahavidyalaya includes Gymnastics and its activities which are organised in the college in order to provide training in the college in order to provide training and physical exercise to maintain in knowledge of health and good physique of the students. It also aims to create gymnasts and trainer among the students. It was installed in the college building during the session 2002.

### **CHARAMPA MAHAVIDYALAYA OLD BOYS ASSOCIATION (ALUMNI)**

The Alumni Association of Charampa Mahavidyalaya came into existence in Principles after a couple of years of the inception of the college. It is a philanthropic association formed in the background of its members' attachment and obligation to their alma mater which moulded them to be what they are today.

Other than recreating their fond memories and retracing their past link to the institution, the main objective of the Association is to bring about possible upliftment to their mother institution to which they are indebted. It provides a platform for interaction in the form of discussion and collaboration between the old students and the present staff for the progress of the institution. In fact the college keeps going ahead with its multifarious activities due to their co-operation. It provides physical, mental and financial support to their mother institution to translate their dream in to a practical reality.



Membership of the Association is open to all the old students of Charampa Mahavidyalaya who desire to participate in its various activities of their temple of learning. The members of the Association, being convened by the Principal, get together once in a year. The principal can call such meeting at any time to seek their suggestions and cooperation at the time of crises and observation as well. The decision of the principal is final in case of any conflict or difference and opinions among the members.

### **MO COLLEGE**

Mo College is the first ever platform which intends to implement Social and Technological integration among colleges in our state. This is a platform to the alumni to offer their services and contributions for the betterment of their colleges. This is an integral part of Higher Education Department of the Government of Odisha now.

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## HOLIDAY LIST

### Common Holiday List for Degree Colleges coming under Higher Education Department for the Calendar Year 2022

Notification No. 52147

Date. 21.12.2021

Sl. No.	Occasion	Date of Celebration	Day	No. of holiday excluding Sunday
01	New Years Day	01.01.2022	Saturday	1
02	Makar Sankranti/Pongal	14.01.2022	Friday	1
03	Republic Day	26.01.2022	Wednesday	1
04	Basanta Panchami	05.02.2022	Saturday	1
05	Maha Shivaratri	01.03.2022	Tuesday	1
06	Panchayatraj Divas	05.03.2022	Saturday	1
07	Dola Purnima	18.03.2022	Friday	1
08	Holi	19.03.2022	Saturday	1
09	Utkal Divas	01.04.2022	Friday	1
10	Mahabishuba Sankranti	14.04.2022	Thursday	1
11	Good Friday	15.04.2022	Friday	1
12	Id-ul-Fitr	03.05.2022	Tuesday	1
13	Summer Vacation	04.05.2022 - 18.06.2022	Wednesday - Saturday	40 (Excluding 6 Sundays)
14	Ratha Yatra	01.07.2022	Friday	1
15	Bahuda Yatra	09.07.2022	Saturday	1
16	Moharrum	09.08.2022	Tuesday	1
17	Jhulana Purnima	11.08.2022	Thursday	1
18	Independence Day	15.08.2022	Monday	1
19	Janmastami	18.08.2022	Thursday	1
20	Ganesh Chaturthi	31.08.2022	Wednesday	1
21	Nuakhai	01.09.2022	Thursday	1
22	Puja Vacation	01.10.2022 - 08.10.2022	Saturday - Saturday	7 (Excluding 1 Sundays)
23	Kali Puja/Diwali	24.10.2022	Monday	1
24	Rasa Purnima	08.11.2022	Tuesday	1
25	Prathamastami	16.11.2022	Wednesday	1
26	Local Holiday			2

- Local holidays shall be declared by the respective Principals as per local need. (Local holidays declared by the Revenue Divisional Commissioner shall not be applicable to be Colleges. However the Principals if may declare that particular day as a holiday if s/he seem fit)
- This list is subject to change by the Government from time to time.



